



ellen
macarthur
cancer trust

rebuilding young
people's confidence



REPORT AND ACCOUNTS

FOR THE YEAR ENDED 30 NOVEMBER 2015

Company Number 04597114 Registered Charity No: England and Wales 1096491 Scotland SCO44013

Following another hugely memorable year for the Trust, thank you to all of our supporters, volunteers, hospital coordinators and most of all, our young people for being so awesome!



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(incorporating summary income
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“Raveen plans her year around her Trust trips and prioritises it over everything. She needs it.”

Daneesha Dhillon on her twin sister, Raveen



Why we do what we do

This year was once again about growth. 2015 marked the midway point of our ambitious three-year plan to double the number of young people we work with between 2013-2016, and last year we achieved a 5.3% increase on 2014.

The Ellen MacArthur Cancer Trust is all about restoring confidence in young people in recovery from cancer.

What 'confidence' means for each young person is different – it can be social, re-finding independence and learning new skills to overcoming body image issues. But whatever the spark, the confidence each young person does find through their Trust experience plays a huge part in them starting to picture their future potential again.

It has not been an easy year for the charity sector; ethics and fundraising have come under intense scrutiny following some high profile failings. It is important to stress the Trust has and will never cold call supporters, share its supporters' information or use Third Party organisations, any street fundraisers or knock on doors to fundraise.

The Trust also faces its own tests. Our three-year plan is well on its way to achieving its desired growth, but there is still a way to go to meet our target.

Recruiting young people in a changing NHS is a challenge. If the target is not reached in 2016, we will make sure it is in 2017. The most important thing is we do reach that target as improving survival rates mean even more young people need our support.

A key element in the Trust's enduring success is the intimate family feel that we have been able to maintain while at the same time expanding our activities, both in quantity and geographically, and increasing the number of people we work with.

To ensure this sustains, in 2015 we appointed a full time Operations and Fundraising Manager in Largs and a parent to our Board of Trustees, plus we launched our new Impact Report, which provides detailed insight into why the Trust is needed, what we do, how we work and the outcomes we achieve.

Our aim is to make sure every young person in recovery from cancer gets the same chance to re-find the confidence to plan and build a future they can imagine.



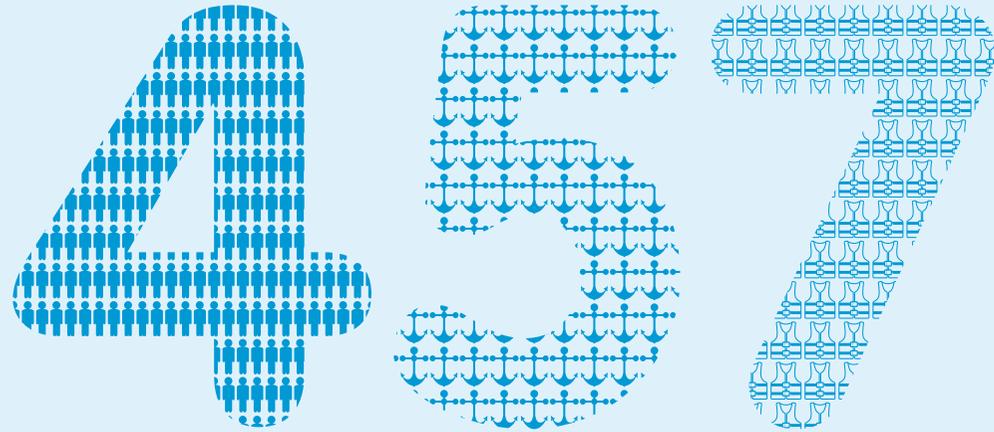
"I can't put a value on the support and opportunities I've had from the Trust." Izzy





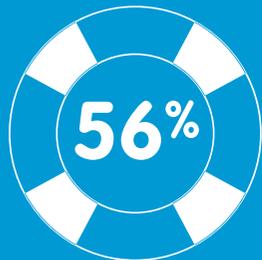
2015 – a year of growth

In 2015 we again achieved record numbers, with 457 young people taking part in at least one of our activities.



Why we do what we do

The uniqueness of what the Trust does lies in the long-term relationships our young people can build with us...



return for 2 years
or more



return for 4 years
or more

76

There are currently 76 active Graduate Volunteers – that's three per trip on average

13 have sat on the Trust's Youth Board since it was set up in 2013



In 2015...

88% of all young people said they **gained confidence** from their trip



98% of all young people said they loved their trip or it was great

98% of U18 parents said their child had gained confidence from their trip



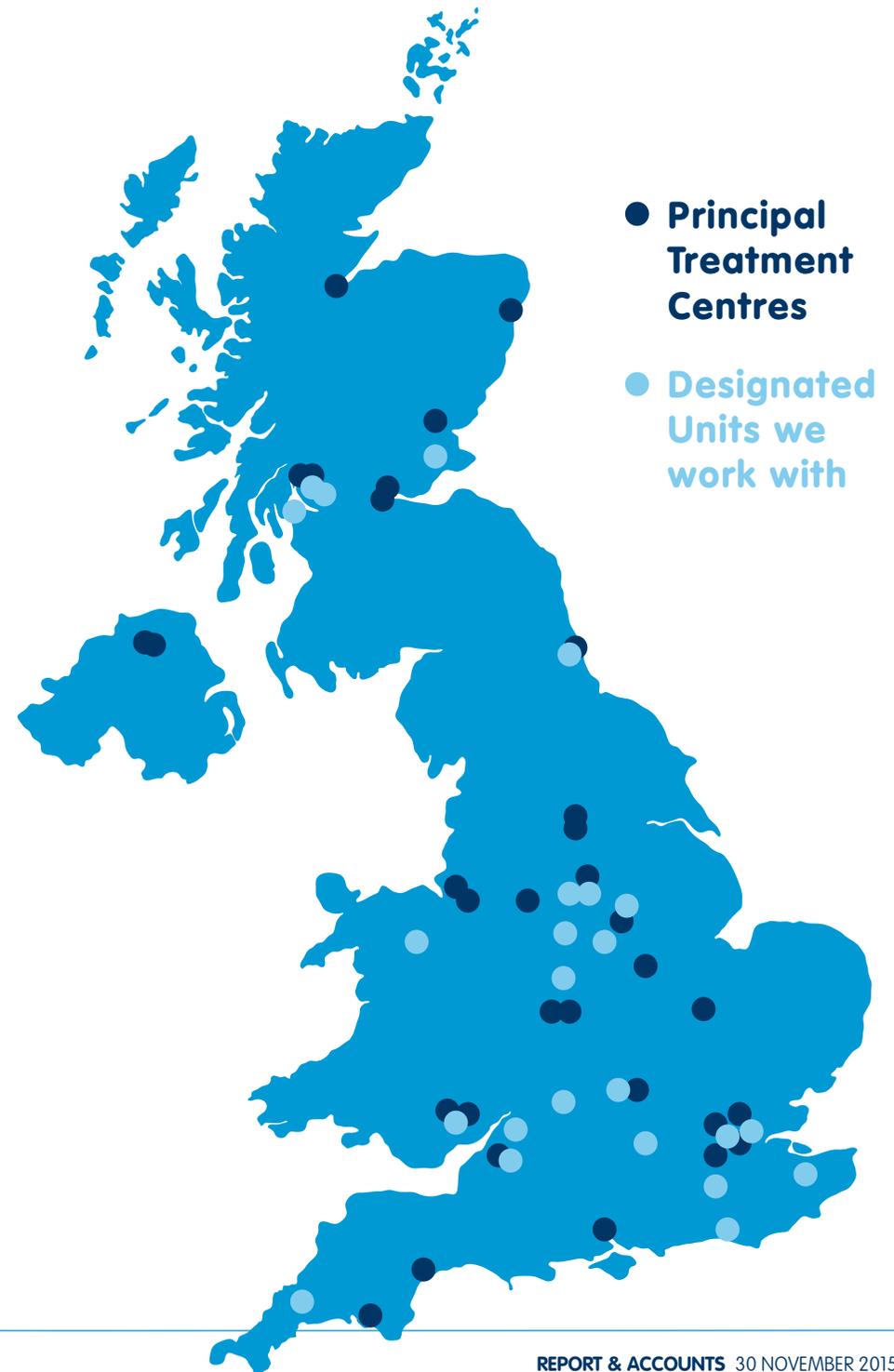
In 2015 we worked with all but one of the young person's principal treatment centres and a growing number of designated units in the UK.

We supported one young person with a life-limiting illness / unable to manage a longer trip, and their family and friends with a day's sailing on the Solent. These experiences give everyone a chance to spend cherished time together and two days never to forget.

As we reflect on a year of growth for the Trust, we remember the extraordinary, but all too short lives, of those young people who are no longer with us. Every single one of them inspired us in a unique way.

"On trips they can learn new skills in safe environments where no one's judging them and do things they wouldn't otherwise do."

Annie Winfield, Trust Volunteer Nurse



Principal Treatment Centres

South West

Bristol Royal Hospital For Children
Bristol Haematology And Oncology Centre
Derriford Hospital (Plymouth)
Royal Devon & Exeter Hospital

South

Southampton General Hospital

South East

Royal Marsden Hospital (Sutton)
UCLH (London)
Great Ormond Street (London)
Guy's Hospital (London)

Wales

Cardiff Children's Hospital
University Hospital Wales (Cardiff)

Midlands

Leicester Royal Infirmary
Nottingham University Hospitals NHS
Trust – Queens Medical Centre
Addenbrookes Hospital (Cambridge)
Birmingham Children's Hospital
Queen Elizabeth Hospital (Birmingham)
John Radcliffe Hospital (Oxford)

North

St James' University Hospital (Leeds)
Leeds General Infirmary
Sheffield Childrens Hospital
Weston Park Hospital (Sheffield)

North West

The Christie Hospital (Manchester)
Clatterbridge Centre for Oncology (Liverpool)
Alder Hey (Liverpool)

North East

Royal Victoria Infirmary (Great North
Children's Hospital) (Newcastle)

Scotland

Royal Hospital For Sick Children –
Yorkhill (Glasgow)
The Beatson West of Scotland
Cancer Centre (Glasgow)
Royal Hospital For Sick Children (Edinburgh)
Western General Hospital (Edinburgh)
Ninewells Hospital (Dundee)
Royal Aberdeen Children's Hospital
Aberdeen Royal Infirmary
Raigmore Hospital (Inverness)

N.I

Belfast – Northern Ireland Cancer Fund
for Children
CLIC Sargent Northern Ireland

Designated Units we work with

South:

Royal Berkshire Hospital, Reading

South East:

St George's Hospital (London)
Royal Surrey County Hospital (Guildford)
Royal Alexandra Children's Hospital,
Brighton
Medway Maritime Hospital, Kent
Kings College Hospital, London

North:

Royal Hallamshire Hospital, Sheffield
Doncaster Royal Infirmary

South West:

Gloucestershire Royal Hospital
Truro Royal Cornwall Hospital
Southmead Hospital, Bristol
Royal United Hospital, Bath

Midlands:

New Cross Hospital, Wolverhampton
Royal Shrewsbury Hospital
Nottingham University Hospitals NHS
Trust – City Hospital
London Road Community Hospital, Derby
Northampton General Hospital,
Northampton
The Churchill Hospital, Oxford

Wales:

Velindre Hospital, Cardiff
Wrexham Maelor Hospital, Wrexham

North East:

Freeman Hospital, Newcastle

Scotland:

Ayr Hospital, Ayrshire
Stobhill Hospital, Glasgow
Queen Elizabeth University Hospital, Glasgow
Victoria Hospital, Fife

Where we make our difference

Every young person takes something different from their Trust trips. In 2015...



Confidence

98%

of U18 parents said their child had gained confidence from their trip



Social

95%

of all young people said they made new friends on their trip



Independence

97%

97% of U18 parents thought their child was more independent post-trip



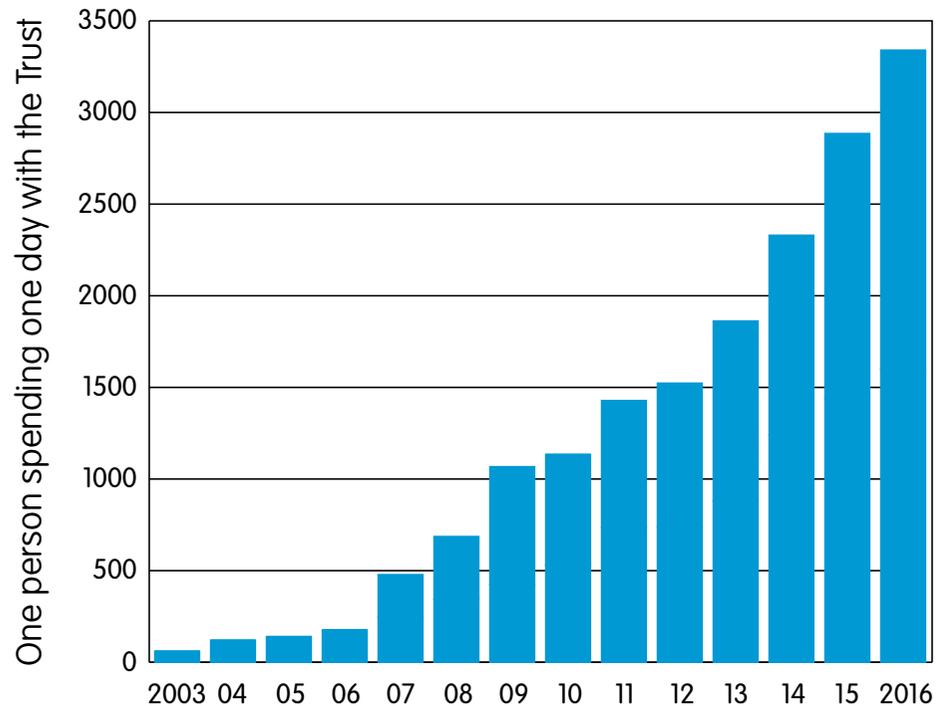
Skills

100%

of U18 parents said their child benefited from learning new skills



This graph shows activity growth since the Trust started in 2003 and planned activity till 2016.



The Trust receives no government funding and relies on donations and support to run our operations. We receive help from the business community, Charitable Trusts and Foundations, related charities, sailing regattas and events and the general public, supplemented by Gift Aid.

In 2015 we increased the number of young people we took on trips by **5.3%**.

Almost **80%** of young people – about **2,800** a year – receiving treatment in the UK now survive.

In 2015 we took sailing an estimated **7.6%** of all young people in the UK in recovery from cancer. But for every one young person we work with, there are **12** we can't.

Thank you to players of People's Postcode Lottery who continue to support the Trust with £200,000 in our goal to double the number of young people we work with.



Major fundraising streams

We could not have achieved what we did, and planned what we have, in 2015 without the incredible support of those who spent time raising money or offered their support to the Ellen MacArthur Cancer Trust. Thank you to all.

Charity events:

We were the official or chosen charity for:

- Bestival
- Henderson Investment 2020 Race
- J.P. Morgan Asset Management Round the Island Race (8th year)
- Little Britain Challenge Cup sailing regatta
- Mermaid Sailing Regatta, Seaview Yacht Club

Trust fundraisers took part in the following mass participation events:

- Great South Run
- J.P. Morgan Round the Island Race cycling challenge (125 cyclists)
- London Marathon
- Spinnaker Tower Abseil

Charitable Foundation and Trusts support:

We received money from several Charitable Foundations and Trusts in 2015:

- Aqualung Trust
- Biskra Charitable Trust
- Children in Need
- Crerar Hotels Trust
- EBM Charitable Trust
- Eric Wright Charitable Trust
- Frank Jackson Foundation
- Gosling Foundation Ltd
- Lake House Charitable Foundation
- Moffat Charitable Trust
- POM Charitable Trust
- Postcode Heroes Trust
- Souter Charitable Trust
- The Blagrave Trust
- The Bruce Wake Charity
- The Cornus Trust
- The Cotton Trust
- The Hugh Fraser Foundation
- The MacKintosh Foundation
- The Valentine Charitable Trust
- The Will Charitable Trust
- Whirlwind Charitable Trust



Other thank yous:

- ASTO
- London Stock Exchange Group
- Atkins Holdings Limited
- Lymington Yacht Charter
- Bosuns Table
- Marine Care Yacht Services
- Brisbane Taxis
- Medina Yard
- Britannia Events
- Musto
- BT
- Natasha Lambert / Miss Isle
- Cowes Rotary Club
- Payne Hicks Beach, Solicitors
- East Cowes Marina
- Port Bannatyne Marina
- Harken
- Red Funnel
- Inteligentia
- Royal Solent Yacht Club
- Into the Blue
- Royal Yacht Squadron
- Island Sailing Club
- Sally Water Taxi
- Isle of Wight Radio
- Solent Rib Charter
- J.P.Morgan
- Sportscotland National Centre Cumbrae
- Jules Ices, Cowes
- Spy Prints
- Largs Chandlers
- Virgin Money Giving
- Largs Sailing Club
- Water Park Lakeland Adventure
- Largs Yacht Haven
- Wightfibre
- LBCC
- Yarmouth Lifeboat
- LCH Clearnet

Trustees' Annual Report

Constitution

The Charity is incorporated as a company limited by guarantee and is registered in England and Wales with the registered number 04597114.

The Charity is registered with the Charity Commission with the registered number 1096491, and the Office of the Scottish Charity Regulator (OSCR) with the registered number SCO44013.

Patrons

Dame Ellen MacArthur DBE
Shirley Robertson OBE

Objectives and Activities

Our aim is to support, empower and enliven young people in recovery from cancer by introducing them to the joys of sailing.

Objects of the Charity

The objects of the Charity are:

- (i) to alleviate the suffering and promote the well-being of children and young persons between the ages of 8 to 24 suffering from cancer by providing facilities for a variety of different sailing trips; and
- (ii) to promote such other purposes being exclusively charitable as the Trustees may from time to time determine.

Public Benefit

In setting our objectives and planning our annual activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Trustees

Mr Clive Stephen – Chair
Mr Drew Harrison (resigned 21 January 2016)
Mrs Kim Rowlandson
Mr Richard Butcher
Mr Christopher Micklethwaite
Mr Dave Hobin
Dame Ellen Patricia MacArthur (non-executive director)
Ms Claire Amaladoss
Mr Joe Burnie (appointed 8 October 2015)
Ms Sally Tami (appointed 8 October 2015)

Company Secretary

Ms Jo Bootle (resigned 21 January 2016)
Mrs Kim Rowlandson (appointed 21 January 2016)

Chief Executive Officer

Mr Frank Fletcher

Staff

The Trust has 9 full-time and 3 part-time staff. We also employ seasonal operations assistants from June to August. All skippers are employed on a freelance basis.

Solicitors

Payne Hicks Beach, Lincoln's Inn, London

Bankers

Lloyds TSB PLC, Totton, Southampton

Investment Managers

Cazenove Capital Management,
12 Moorgate, London

Accountants

Moore Stephens (South) LLP, Newport,
Isle of Wight.

Auditors

Moore Stephens (Guildford) LLP
Priory House, Pilgrims Court, Sydenham Road,
Guildford, Surrey, GU1 3RX

Registered Office

Units 53-57
East Cowes Marina
Off Britannia Way, East Cowes
Isle of Wight, PO32 6DG

Website

www.ellenmacarthurcancertrust.org
Search Ellen MacArthur Cancer Trust
on Facebook
www.twitter.com/emctrust

Governing Document and Organisational Structure

The Charity was established by its Memorandum and Articles of Association dated November 2002 and is incorporated as a company limited by guarantee.

In the event of a winding up, the members agree to contribute a sum towards settling its liabilities not exceeding £1 each.

The Charity is controlled by a board of Trustees with day-to-day management delegated to the Chief Executive Officer.

The Charity is funded by donations from the business community and corporate support, Charitable Trusts, related charities, sailing regattas, an affinity savings account and the general public, supplemented by gift aid.

Appointment of Trustees

Trustees are appointed by virtue of their demonstrating abilities of value to the Charity and by invitation of the current board of Trustees. The Trust offers induction and training to their role as Trustees.

Currently the group of eight Trustees and a non-executive director include a paediatric oncology consultant, a nurse, a solicitor, an accountant, a marketing manager and two businessmen thereby providing a broad spectrum of knowledge and experience on all aspects relating to the Trust. There is also one young person who has sailed with the Trust. At the October 2015 Trustees' meeting, Richard Butcher and Clive Stephen retired by rotation and were both re-elected.

Trustees' Annual Report continued

Investment

Responsibility for the day-to-day operation of the funds donated and received by the Ellen MacArthur Cancer Trust has been delegated to specific Trustees.

The Trustees will ensure the investments (£519,291 as at the year end —see note 9) held within the Trust are invested to meet its long-term objectives. A professional Fund Manager undertakes the investment of the funds and ensures the objectives are met and invested prudently over the long term for the benefit of the Trust.

The Endowment Funds are held as fixed assets with an objective of maintaining capital whilst generating an income stream to further the activities of the Trust in the longer term.

Other funds are held in a mixture of current asset investments and cash for the purpose of safeguarding the day to day operations of the Trust, whilst generating capital growth and income to offset the effects of inflation.

The strategy to achieve this investment objective will be approved by the Trustees and implemented in a manner that reduces the level of risk to the Trust's capital to an acceptable level. An agreed level of cash is maintained to meet foreseeable day-to-day needs.

Currently the investments are managed by Cazenove Capital Management Limited, on a discretionary basis. The investment

performance achieved by them is measured against a composite portfolio benchmark agreed by the Trustees and Cazenove Capital is required to attend regular investment meetings with the Trustees to comment on its investment strategy and performance.

The Trustees are satisfied with the performance of the investments over the last 12 months.

Risk Management

The Trustees have evaluated and considered the impact of identifiable risks on the Charity and have policies in place to minimise these. The health and safety of the young people in the Charity's care is of utmost importance.

Reserves

The level of reserves and the policy are informed by forecasts of income (factoring reliability as well as the potential for opening new sources) and expenditure. In addition, future needs, opportunities and contingencies are considered along with the likelihood of these needs arising and the consequences to the Trust of any funding shortfall. The Trust is in the process of a three year plan of expansion and this is reflected in a higher level of reserves necessary to support the ongoing growth.

Financial Overview

The results for the year are set out on pages 16 to 29. The Trust generated a surplus of income over expenditure of £120,838 (2014 – £285,448) on general funds for the last year.

This reduction in the surplus is primarily as a result of an increase in sailing voyage costs from £548,294 in 2014 to £713,043 in 2015 reflecting an increase in charitable activities in the year in line with the three year plan.

Net assets of the Trust in general funds amounted to £962,535 (2014 – £841,697). The Endowment fund is stated at £177,281 (2014 – £164,215).

Fixed Assets

During the year to 30 November 2015, the Trust expended £21,746 for new equipment for the Charity. These along with other assets are depreciated over the economic lives of the assets.

Trustees' Responsibilities

Company and Charitable law requires the Directors to prepare accounts for each financial year, which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period.

In preparing those accounts, the Directors are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the accounts; and
- Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for ensuring that the Charity keeps proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with the Companies Act 2006 and with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They also have responsibility for ensuring that the Charity has appropriate systems and controls (financial and otherwise) and that reasonable steps are taken for safeguarding the assets of the Charity and for the prevention and detection of fraud and other irregularities.

Statement as to Disclosure of Information to Auditors

So far as the Trustees are aware, there is no relevant information of which the charitable company's auditors are unaware. Additionally, the Trustees have taken all necessary steps that they ought to have taken in order to make themselves aware of all relevant audit information, and to establish that the company's auditors are aware of that information.

This report has been prepared in accordance with the special provisions applicable to small companies and the charities SORP 2005.

Approved by the Trustees and signed on their behalf: Mr C Stephen, Trustee

Dated: 21 April 2016



Independent Auditors Report

to the Trustees and Members of Ellen MacArthur Cancer Trust for the year ended 30 November 2015

We have audited the financial statements of Ellen MacArthur Cancer Trust for the year ended 30 November 2015 which comprise the Statement of Financial Activities including the Income and Expenditure Account, the Balance Sheet, and related notes as set out on pages 16 to 29. The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard for Smaller Entities (Effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the charitable company's Trustees and Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and in accordance with Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charitable company's trustees and members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 14, the trustees (who are also the directors of

the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under the Companies Act 2006, and under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with those Acts. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees Annual Report to identify material inconsistencies with the audited financial statements. If

we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 November 2015 and of its incoming resources and application of resources including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006, and the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Opinion on matter prescribed by Companies Act 2006

In our opinion the information given in the Trustees Annual Report of the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland)

Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Ms Danielle Griffin
(Senior Statutory Auditor)

For and on behalf of
**Moore Stephens (Guildford) LLP,
Statutory Auditor**

Chartered Accountants, Priory House,
Pilgrims Court, Sydenham Road, Guildford,
Surrey GU1 3RX

Dated: 28 April 2016.

More Stephens (Guildford) LLP is eligible to act as auditor in terms of section 1212 of the Companies Act 2006. 28 April 2016

Statement of Financial Activities

(including income and expenditure account) for the year ended 30 November 2015

A company limited by guarantee

	Notes	General Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Total Funds (£)
		2015	2015	2015	2015	2014
Incoming resources						
Incoming resources from generated funds						
<i>Voluntary income:</i>						
Grants and donations	2	901,000	61,883	12,500	975,383	963,574
<i>Activities for generating funds:</i>						
Fundraising events and merchandise		91,195	-	-	91,195	86,901
Investment income	3	11,183	-	7,547	18,730	8,385
Total incoming resources		<u>1,003,378</u>	<u>61,883</u>	<u>20,047</u>	<u>1,085,308</u>	<u>1,058,860</u>
Resources expended						
Costs of generating funds:						
Fundraising costs	4	213,845	-	-	213,845	206,876
Investment management costs	4	1,089	-	153	1,242	687
		<u>214,934</u>	<u>-</u>	<u>153</u>	<u>215,087</u>	<u>207,563</u>
Charitable activities:						
Sailing voyage costs	4	652,460	60,583	-	713,043	548,294
Governance costs	4	21,469	-	-	21,469	17,316
		<u>673,929</u>	<u>60,583</u>	<u>-</u>	<u>734,512</u>	<u>565,610</u>
Total resources expended	4	<u>888,863</u>	<u>60,583</u>	<u>153</u>	<u>949,599</u>	<u>773,173</u>



Statement of Financial Activities (continued)

(including income and expenditure account) for the year ended 30 November 2015

A company limited by guarantee

	Notes	General Funds (£)	Restricted Funds (£)	Endowment Funds (£)	Total Funds (£)	Total Funds (£)
		2015	2015	2015	2015	2014
Net surplus/(deficit) before any other recognised gains and losses		114,515	1,300	19,894	135,709	285,687
Gross transfers between funds	14	7,036	-	(7,036)	-	-
Total recognised/unrecognised gains/(losses) on investments	9	(713)		208	(505)	14,446
Net movement of funds in year		120,838	1,300	13,066	135,204	300,133
Reconciliation of funds						
Total funds brought forward		841,697	-	164,215	1,005,912	705,779
Total funds carried forward		<u>962,535</u>	<u>1,300</u>	<u>177,281</u>	<u>1,141,116</u>	<u>1,005,912</u>

The statement of financial activities includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

Balance sheet

As at 30 November 2015

A company limited by guarantee

	Note	30 Nov 15	30 Nov 14
		£	£
Fixed assets			
Tangible assets	7	109,228	122,845
Fixed asset investments	9	177,281	-
		<u>286,509</u>	<u>122,845</u>
Current assets			
Debtors	8	39,300	39,176
Cash at bank and in hand		520,185	419,334
Current asset investments	9	342,010	500,045
		<u>901,495</u>	<u>958,555</u>
Creditors:			
Amounts falling due within one year	10	<u>(46,888)</u>	<u>(75,488)</u>
Net current assets		854,607	883,067
Total assets less current liabilities		<u>1,141,116</u>	<u>1,005,912</u>
Funds:			
Endowment fund	14	177,281	164,215
Unrestricted funds	13	762,535	641,697
Designated reserve	13	200,000	200,000
Restricted funds	13	1,300	-
		<u>1,141,116</u>	<u>1,005,912</u>

These accounts have been prepared in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', the provision applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

Approved by the Trustees and signed on their behalf:

Mr J Burnie Trustee:

Company registration number 04597114

The accompanying notes are an integral part of these accounts.

Dated: 21 April 2016



Notes to the accounts

For the year ended 30 November 2015

1 Accounting policies

1.1 Basis of accounting

The accounts are prepared under the historical cost convention with the exception of investments which are included at market value. The accounts, have been prepared in accordance with the Statement of Recommended Practice – ‘Accounting and Reporting by Charities (SORP 2005) issued in March 2005, and the Financial Reporting Standard for Smaller Entities (FRSSE) issued in April 2008, and applicable accounting standards relating to smaller entities. The principal accounting policies adopted in the preparation of the accounts are set out below.

1.2 Company Status

The charity is a company limited by guarantee. The members of the Charity are its Trustees. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1.

1.3 Fund accounting

General funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Trust.

Designated funds are funds which have been set aside at the discretion of the Trustees to help finance specific projects. Currently the designation is in respect of Round Britain voyages.

Expendable endowment funds are funds given to the Charity to be held as capital but which can, at the discretion of the Trustees, be applied as income for those purposes. There are two expendable endowment funds.

All incoming funds and resources expended are reflected in the Statement of Financial Activities.

1.4 Incoming Resources

All incoming resources including legacies are recognised when the Charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. In respect of donations, income is recognised on receipt. Income is deferred when that income is donated and restricted by donor or grant provider for a specific future event.

Gift aid is recognised in respect of the eligible donations received in the accounting period.

Gifts in kind (excluding volunteer time) are recognised where they can be reliably measured.

1.5 Investments

Investment income is recognised when received.

During the year some of the investment income received on the managed portfolio is reinvested within further deposits. The valuation is stated at market value at the year end with the change in value represented on the statement of financial activities, realised and unrealised gains are shown together.

1.6 Resources expended

All expenditure is accounted for on an accruals basis. Trip or Sailing voyage costs include all staff costs, direct expenses and apportioned overheads, together with the associated travel and training costs.

Support costs are identified and allocated to activities on the basis of staff time or other reasonable allocation relating to the use of the resources.

Governance costs relate to the management of the charity’s assets, and compliance with constitutional and statutory requirements. This includes statutory audit and Trustees’ Indemnity insurance.

Resources expended include the related VAT, which cannot be recovered.

Rentals in respect of operating leases are reflected in the Statement of Financial Activities when incurred.

1.7 Pension costs

Staff and pension costs are recognised as incurred with all associated costs. The retirement benefits for specific employees of the Trust are provided by a money purchase scheme with Scottish Equitable. The Trust’s obligations are restricted to the contributions disclosed in note 6 to the accounts. All regular contributions are paid by standing order when they are due.

1.8 Deferred Grant Income

Where capital grants are received to enable the purchase of equipment, the grant income

is deferred and released to the income and expenditure account over the useful economic life of the related assets.

Where income is received for specific future projects, by grant funding relating to future periods, that income is also deferred.

1.9 Tangible fixed assets and depreciation

Individual items of expenditure on boats, sailing equipment, office equipment, property and vehicles are capitalised if they meet the definition of a fixed asset. Depreciation is provided at rates calculated to write off the cost less estimated residual value, of each asset on a straight-line basis over its expected useful life as follows:

Computer equipment	2 to 3 years
Sailing equipment	3 to 8 years
Motor vehicles	8 years
Improvements to leasehold property	Over the lives of the leases

1.10 Taxation

No Corporation tax has been provided in these accounts because the income of the Charity is within the exemptions granted by HM Revenue and Customs.

Notes to the accounts (continued)

For the year ended 30 November 2015

2 Grants and Donations

	Unrestricted (£)	Restricted (£)	Endowment (£)	Total (£)	Total (£)
				2015	2014
Individuals	365,145		12,500	377,645	434,121
Corporations	122,725			122,725	211,713
Charities and sailing events	411,210	61,883	-	473,093	315,820
Release of deferred grant for vehicle	1,920	-	-	1,920	1,920
	<u>901,000</u>	<u>61,883</u>	<u>12,500</u>	<u>975,383</u>	<u>963,574</u>

3 Investment income

	Total (£)	Total (£)
	2015	2014
Included within investment income is interest from an interest bearing deposit account and investment income from a managed portfolio. Investments are held to provide a return to the Charity over the medium term.		
Interest on deposits	3,201	1,195
Investment income	<u>15,529</u>	<u>7,190</u>
	<u>18,730</u>	<u>8,385</u>

Notes to the accounts (continued)

For the year ended 30 November 2015

4 Resources expended

The Trust allocates its support costs as shown in the table below. Support costs are allocated on a basis consistent with the use of resources, and allocation of staff time.

	Trip Costs Support	Fundraising	Governance	Total 2015	Total 2014
	£	£	£	£	£
Support and governance costs					
Wages	-	-	6,986	6,986	6,852
Insurance	6,363	1,591	-	7,954	8,950
Trustees' indemnity insurance	-	-	2,257	2,257	2,257
Trustees' expenses	-	-	182	182	647
Office rent and associated costs	28,032	5,293	-	33,325	26,803
Largs set up costs	4,411	-	-	4,411	-
Postage, stationery and admin	-	4,953	-	4,953	9,220
Telephone	-	3,286	-	3,286	2,290
IT and computer costs	-	294	-	294	911
Accountancy and bookkeeping	4,505	2,426	10,985	17,916	10,979
Advisory services	2,450	14,640	831	17,921	22,101
Bank and credit card charges	789	233	-	1,022	1,368
Depreciation	-	6,464	-	6,464	4,849
Miscellaneous costs	3,415	1,839	228	5,482	7,941
	49,965	41,019	21,469	112,453	105,168
Direct costs	663,078	172,826	-	835,904	667,318
Investment manager fees	-	-	-	1,242	687
Total Sailing Voyage costs	713,043				
Total fundraising costs	-	213,845	-	-	-
Total Resources Expended				949,599	773,173

Notes to the accounts (continued)

For the year ended 30 November 2015

5 Incoming/(outgoing) resources for the year

	2015	2014
	£	£
This is stated after charging:		
Depreciation on tangible fixed assets	34,956	30,605
(Profit)/Loss on disposal of assets	(157)	791
Operating lease rentals	18,340	17,535
Auditor's remuneration – Moore Stephens (South) LLP	-	5,400
Auditor's remuneration – Moore Stephens (Guildford) LLP	6,840	-
Auditor's remuneration – Other services, accounting and gift aid	-	1,806
	<u> </u>	<u> </u>

6 Staff costs and Trustees' expenses

	2015	2014
	£	£
Employee costs during the year amounted to:		
Wages and salaries	244,070	188,677
Pension costs	8,618	2,692
Social security costs	<u>23,227</u>	<u>17,735</u>
	<u>275,915</u>	<u>209,104</u>
Staff costs allocated		
Sailing voyages	188,580	139,469
Fundraising	80,349	62,783
Governance	<u>6,986</u>	<u>6,852</u>
	<u>275,915</u>	<u>209,104</u>



Notes to the accounts (continued)

For the year ended 30 November 2015

6 Staff costs and Trustees' expenses (continued)

The Trust has nine (2014 - seven) full time employees, plus three (2014 - two) part time employees for the sailing season. No employee earned more than £60,000 per annum.

The Charity operates a defined contribution pension scheme for specific employees and £8,618 (2014 - £2,692) was paid to the scheme in respect of the year. The sum of £1,667 (2014 - £nil) was owing at the year end.

No Trustees received any remuneration in the year (2014 - £nil). Expense payments to reimburse two (2014 - three) Trustees for travel etc., amounted to £182 in the year (2014 - £647).

Trustees' indemnity insurance is paid by the Charity at a cost of £2,257 (2014 - £2,257).

7 Tangible fixed assets

	Improvements to property	Motor Vehicle	Sailing Craft & Equipment	Computer Equipment	Total
	£	£	£	£	£
At 1 December 2014	34,236	33,479	135,025	21,622	224,362
Additions	-	-	11,676	10,070	21,746
Disposals	-	-	-	(810)	(810)
At 30 November 2015	<u>34,236</u>	<u>33,479</u>	<u>146,701</u>	<u>30,882</u>	<u>245,298</u>
Depreciation					
At 1 December 2014	19,117	8,830	56,541	17,029	101,517
Charge in year	6,853	4,185	14,693	9,225	34,956
Depreciation on disposals	-	-	-	(404)	(404)
At 30 November 2015	<u>25,970</u>	<u>13,015</u>	<u>71,234</u>	<u>25,850</u>	<u>136,069</u>
Net Book Value					
At 30 November 2015	<u>8,266</u>	<u>20,464</u>	<u>75,467</u>	<u>5,032</u>	<u>109,229</u>
At 30 November 2014	<u>15,119</u>	<u>24,649</u>	<u>78,484</u>	<u>4,593</u>	<u>122,845</u>

Notes to the accounts (continued)

For the year ended 30 November 2015

8 Debtors

	2015	2014
	£	£
Debtors	3,667	205
Gift aid recoverable	8,945	20,444
Prepayments and accrued income	26,688	18,527
	<u>39,300</u>	<u>39,176</u>

9 Investments

	2015	2014
	£	£

Investment portfolio

Market Value at 1 December 2014	389,880	348,412
Additions	164,800	55,469
Disposals	-	(28,447)
Realised and Unrealised gains	(505)	14,446
Market value at 30 November 2015	494,715	389,880
Cash held for investment	25,116	110,165
Current asset investments	<u>519,291</u>	<u>500,045</u>
The investments, managed for the Trust by Cazenove Capital Management, are split between the following funds:		
Unrestricted funds	342,010	335,830
Patricia Mary Gammon Trust	90,179	89,883
James Dawson	87,102	74,332
Total	<u>519,291</u>	<u>500,045</u>

Notes to the accounts (continued)

For the year ended 30 November 2015

9 Investments (continued)

	2015	2014
	£	£
Short Term Investments (outlined on previous page)		
UK Equities	214,014	191,901
Global Equities (held overseas)	82,872	29,981
UK Bonds	33,000	95,956
International Bonds	9,328	8,112
Alternatives	35,798	-
Multi asset funds	46,562	-
Property based funds	72,599	63,930
	<u>494,173</u>	<u>389,880</u>

The following individual investments represent more than 5% of the portfolio's total market value:

Schroeder Unit Trust for Charities	43.3%	41.5%
Cazenove Investment Fund Growth Trust for Charities	-	7.7%
Schroeder UK Corporate Bond Fund	-	6.0%
M&G Investment Global Dividend Investment Account	10.3%	7.7%
CF Ruffer Total Return Fund	9.4%	7.6%
Phermal/Jubilee Absolute Return Fund	7.2%	9.0%
Charities Property Fund	14.7%	16.4%
JP Morgan Global (unconstrained)	6.5%	-

Notes to the accounts (continued)

For the year ended 30 November 2015

10 Creditors: amounts falling due within one year

	2015	2014
	£	£
Creditors	5,617	3,559
Other taxes and social security costs	14,634	11,514
Accruals and deferred income	11,367	7,200
Deferred grant income – note 11	1,795	3,715
Income in advance – note 11	13,475	49,500
	<u>46,888</u>	<u>75,488</u>

11 Deferred Income

	B/fwd	Released to SOFA	New Funds received	C/fwd
	£	£	£	£
Capital grant				
Released regarding van purchase	3,715	(1,920)	-	1,795
Re 2015 Summer Activities				
Donations for 2015 summer activities	49,500	(49,500)	-	-
Monies in respect of 2016				
Donations towards future events			300	300
Donations towards 2016 summer activities	-	-	13,175	13,175
	<u>53,215</u>	<u>(51,420)</u>	<u>13,475</u>	<u>15,270</u>



Notes to the accounts (continued)

For the year ended 30 November 2015

12 Financial Commitments

	2015	2014
	£	£

The Trust has the following operating lease commitments in respect of:

Lease costs expiring:

Office rental – One to two years

9,700

9,700

Office rental – Two to five years

8,640

8,640

13 Analysis of net assets between funds

	General Funds	Designated Funds	Restricted Funds	Endowment Funds	Total Funds 2015	Total Funds 2014
	£	£		£	£	£
Tangible fixed assets	109,228	-	-		109,228	122,845
Fixed asset investments	-	-	-	177,281	177,281	-
Current assets	358,185	200,000	1,300	-	559,485	458,510
Current asset investments	342,010	-	-	-	342,010	500,045
Current liabilities	(46,888)	-	-	-	(46,888)	(75,488)
	<u>762,535</u>	<u>200,000</u>	<u>1,300</u>	<u>177,281</u>	<u>1,141,116</u>	<u>1,005,912</u>

Notes to the accounts (continued)

For the year ended 30 November 2015

14 Movement in funds

	At 1 Dec 2014	Incoming Resources	Outgoing Resources	Gains/ (Losses on Investments)	Transfers	At 30 Nov 2015
	£	£		£	£	£
Restricted funds						
Moffat Trust	-	25,000	(25,000)	-	-	-
Children in Need	-	32,883	(31,583)	-	-	1,300
Whirlwind Trust	-	4,000	(4,000)	-	-	-
	<u>-</u>	<u>61,883</u>	<u>(60,583)</u>	<u>-</u>	<u>-</u>	<u>1,300</u>
Endowment funds						
Patricia Mary Gammon Trust	89,883	3,943	(79)	248	(3,816)	90,179
James Dawson	74,332	16,104	(74)	(40)	(3,220)	87,102
	<u>164,215</u>	<u>20,047</u>	<u>(153)</u>	<u>208</u>	<u>(7,036)</u>	<u>177,281</u>
Unrestricted funds						
General	641,697	994,555	(880,040)	(713)	7,036	762,535
Designated	200,000	-	-	-	-	200,000
	<u>841,697</u>	<u>994,555</u>	<u>(880,040)</u>	<u>(713)</u>	<u>7,036</u>	<u>962,525</u>



Notes to the accounts (continued)

For the year ended 30 November 2015

14 Movement in funds (continued)

Designated funds:

The Trust has set aside funds of £200,000 in a designated reserve towards the costs of the next Round Britain event, last undertaken in 2009 when young people recovering from cancer sailed around Britain, visiting other ports and areas, whilst increasing awareness of the charity's aims around the country.

Restricted funds:

The Trust has received grants to meet the costs of specific voyages in Scotland - from Moffat Trust, the Whirlwind Trust and Children in Need. At the year end, £1,300 of the Children in Need funds were unspent and it has been agreed to carry this forward to 2016.

Endowment Funds:

The expendable endowment fund represents a gift in 2010 from the Patricia Mary Gammon Trust (Registered Charity no. 1049851). Income is available to support the work of the Trust and capital is expendable on suitable capital projects.

The Trust received donations from Jonathan and Anne Dawson, in memory of their son James. The income will be used to further the activities of the Trust. During the year a further £12,500 was received and invested.

15 Share Capital

The Charitable Company is limited by guarantee and has no share capital.

16 Controlling Party

The Charity is under the control of the Trustees.