

# Job Advert – Operations Manager (South)

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- Are you passionate about changing young lives through sailing and the outdoors?
- Do you want a shore-based opportunity managing sailing trips for young people?
- Fancy living in a beautiful place on the South Coast of England?

The Ellen MacArthur Cancer Trust is recruiting for an Operations Manager (South), a unique role which has a positive life-changing impact on young people who are living through and beyond cancer. **If you want 'rewarding', this is the role for you!**

## DETAILS

**Title:** Operations Manager (South)

**Salary:** £35,000 + benefits

**Location:** East Cowes, Isle of Wight.

**Contract type:** Full-time.

**Reporting to:** CEO.

## ABOUT US

The Ellen MacArthur Cancer Trust is a national charity that inspires young people aged 8-24 to **believe in a brighter future** living through and beyond cancer.

For many young people, picking up from where they left off before cancer is not possible. So, when treatment ends our work begins.

Cancer treatment can be very lonely with long periods of isolation away from friends, family, and school. Through the Trust's sailing and outdoor adventure activities, young people experience improved mental wellbeing because they feel...

- **Accepted** – they meet and make friends with others who have had similar experiences – often for the first time - and stop feeling like 'the only one'.
- **Independent** - they rediscover independence away from home and outside of their 'cancer bubble'. They begin to realise what they are capable of again, physically, mentally, and socially.
- **Optimistic** - they experience an increased sense of purpose and self-worth and can start to take the next step towards re-establishing their place in the world by getting back into education or employment and reconnecting with their friends and families.

The Trust has two bases - in Cowes on the Isle of Wight and Largs on Scotland's West Coast – and employs a team of 18. Seasonal staff are also recruited for the Trust's main trip season (June-September).

We work closely with the leading young people's cancer charities, in particular through our partnership with Teenage Cancer Trust and Young Lives vs Cancer, and our NHS hospital

partners, to ensure every young person who needs support after treatment can get, and stay involved, with the Trust.

Join a passionate, motivated, and collaborative organisation and help drive our three key strategic Ambitions to:

- Make meaningful connections with more young people
- Secure a diverse and robust income stream
- Improve the impact of our work

## THE ROLE

Operations Manager (South) is a unique position, as it is solely accountable for all Trust operations in the southern half of England.

You will manage the day-to-day operations of the south site, at East Cowes Marina, including the management and maintenance of the Trust's specially adapted Beneteau Oceanis 45 *Solent Hero* and 6.5m Shearwater RIB *Solent Sidekick*.

You will be responsible for co-ordinating and overseeing the running of all the sailing trips that take place from East Cowes Marina, as well as those sailing and outdoor adventure residential activities delivered in partnership with third party centres and providers. Through these activities, more than 400 young people will be supported each year.

The role involves working closely and collaboratively with the Operations Manager (North), based in Largs, Scotland, to ensure young people experience the same mental wellbeing benefits on all trips, through consistent activity delivery and the underpinning processes.

The successful candidate will be an excellent communicator, who has a passion for working with young people and having a positive impact on their lives. Evening and weekend working (largely seasonal) will be required, plus regular travel within the UK.

## WHO WE ARE LOOKING FOR

### EXTENSIVE MARINE INDUSTRY EXPERIENCE

Ideally, you will be an RYA/MCA Yachtmaster, or you will have the equivalent on-the-water safety management experience. Preferably, you will also have managed teams and worked with young people too.

You will use these skills and experience to...

- Plan, organise and support the logistics and delivery of a year's trip programme.
- Manage the young person journey from 'first interest' to 'first day on a trip', working in partnership with a range of other organisations.
- Manage volunteers and skippers, including ensuring trips are staffed with freelance skippers and volunteers with appropriate experience, training, and accreditation.
- Building relationships with suppliers and charter companies.

## **SAFEGUARDING**

Keeping young people safe is a core Trust value. You will ideally possess a Level 3 safeguarding qualification or be prepared to gain one on taking up the role.

## **LEADERSHIP**

This role sits within the Trust's Leadership Team. Ideally, you will have experience of working within a leadership team and contributing to the strategic direction of an organisation. You will also have experience of managing budgets. Recruiting permanent and temporary staff is a key requirement of this role so experience in this is essential.

## **WHY US?**

The Trust is a close-knit and friendly organisation, which has a wide network of committed and passionate volunteers and seasonal staff. This 'Trust community' extends to our dedicated suppliers, sail training partners, residential centres, and charter companies, as well as our relationships with hospital and charity partners, consolidated over many years.

Joining the Trust team gives you the chance to directly affect how young people are inspired to believe in a brighter future living through and beyond cancer. It isn't simply about fulfilling a role, it's about being a part of the whole Trust team throughout the year.

## **APPLICATION PROCESS**

The successful applicant will be required to undertake a satisfactory enhanced DBS check and annual safeguarding training. References will be required.

We value equality, diversity and inclusion and oppose prejudice. We strive to be more representative of all the young people we support from across the UK and are committed to being an anti-racist organisation.

If you share these values and think you are well suited to this role, but for whatever reason, feel underrepresented by anything in this advert or on our website, we strongly encourage you to apply and get in touch to help us be better.

To apply, please submit a CV and covering letter of no more than two pages to [recruitment@emcancertrust.org](mailto:recruitment@emcancertrust.org) by 11:59pm on **Sunday 26 September 2021**. Please send any questions or requests for an informal phone call about the role with our CEO, Frank Fletcher, to the same address. First interviews will take place on Thursday 30 September and Friday 01 October. Second interviews will be on Monday 04 October.

## **Want to know more?**

Check out our website at [ellenmacarthurcancertrust.org](http://ellenmacarthurcancertrust.org) and find us on Facebook, Twitter, Instagram, and YouTube at @emctrust to get a real flavour of what the Trust does and the difference we make.